**JUSTIN WILLIAM BLAINBRIDGE**

1998 Acorn Court Avon, IN 46123

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**SKILLS AND ACCOMPLISHMENTS**

* + Management of vendor network consisting of 100+ vendors, servicing 11,000 accounts per month
  + Proficient in C#, .NET, Git, Visual Studio, HTML, CSS and Bootstrap.
  + Proficient in all Microsoft Office Products
  + QAC Chief of Compliance Award winner for 7 months of the last year

**WORK EXPERIENCE**

**PAR NORTH AMERICA**, Carmel, Indiana August 2013 – February 2019

*Regional Vendor Manager (AKA: Regional Account Specialist and Regional Account Coordinator)*

* + Ensuring vendor’s compliance with all applicable laws and contract requirements
  + Handling any customer complaints originating from my Region
  + Training new vendor managers
  + Acting as a liaison between our clients and our vendor network
  + Secure new vendors for our network and relationship cultivation with said vendors
  + Complaints Team spun off and oversaw training and management of newly formed complaints team

**PEDIPLAY PEDIATRIC THERAPY**, Indianapolis, Indiana May 2003 – August 2013

*Facility Manager*

* Shift manager
* IT infrastructure management
* Office space layout advisor and administrator
* Bookkeeping
* Medical coding for billing state program

**EDUCATION**

*TRAINING: CFPB, Recovery Standard- Lender Repossession Management Course, Excel, Access and Pushbutton report design*

**University of Indianapolis**, Indianapolis, Indiana BA Political Science 2011

* Treasurer of UIndy Democrats
* President Janus Club
* Best Delegate Model UN and Chairman of Security Council
* Phi Theta Kappa Member
* Best Delegate Model EU- Austria

**IVY TECH COLLEGE**, Indianapolis, Indiana AA Liberal Arts 2008

* Phi Theta Kappa Member